

# **BARGARA BRIDGE CLUB**

## **CONSTITUTION**

Adopted at the AGM on 21 August 2015

**1. The name of the club is Bargara Bridge Club. It is an unincorporated, not-for-profit organisation. In this Constitution:**

- a) "the Club" means Bargara Bridge Club;
- b) "the Committee" means the Committee of the Club;
- c) "AGM" means the Annual General Meeting of the Club.

**2. The aims of the Club are as follows:**

- a) To hold sessions for members to play contract bridge;
- b) To foster the game of bridge by offering tuition;
- c) To organize functions for the benefit of members.

**3. Club Affairs:**

- a) The affairs of the Club shall be managed by a Committee consisting of seven (7) members of the Club.
- b) The Committee shall consist of a President, a Secretary, a Treasurer plus four (4) other members of the Club. The members of the Committee shall be elected by the members of the Club at the AGM and shall hold office until the next AGM but shall be eligible for re-appointment
- c) Any member of the Club may stand for election to the Committee by affixing his/her name to the "Call for Nominations" sheet supplied by the Committee not less than fourteen (14) days prior to the AGM. No proposer or seconder is required for a member to nominate.
- d) The Committee may appoint a member of the Club to fill any casual vacancy on the Committee, such appointee to hold office until the next AGM.
- e) Any four (4) members of the Committee shall constitute a quorum. No business shall be transacted unless a quorum is present.
- f) The Secretary shall keep Minutes of all Committee meetings.

**4. Club Membership:**

- a) Membership of the Club is open to financial members of Sandhills Sports Club or Bundaberg RSL Club.
- b) The Committee shall maintain a register of members of the Club.
- c) Application for membership must be made to the Committee on the prescribed form.

**5. If the Committee is of the opinion that a member of the Club has behaved in a manner unbecoming of a member,** the Committee may suspend that member from membership of the Club for a specified period or indefinitely. Any member so suspended may appeal against the suspension by requesting in writing a hearing before an appeal committee comprising four (4) members of the Committee.

**6. An AGM shall be held each calendar year.** Notice of the meeting shall be given to the members not less than fourteen (14) days prior to the date of the AGM. The business of the AGM shall be:

- a) To confirm the Minutes of the preceding AGM;
- b) To consider the Financial Report that shall be presented by the Treasurer;
- c) To elect the Committee for the ensuing year;
- d) To consider such other matters the Committee may deem appropriate;
- e) To consider such other matters as the majority of members present may deem appropriate.

- **The AGM shall be chaired** by the President or in his/her absence by the Vice-President or other Committee member.
- **No business shall be conducted at the AGM** unless a quorum is present. Four (4) members shall constitute a quorum.

**7. In addition to the AGM the Committee may convene other general meetings “Special General Meetings”** to consider and resolve such matters as may be determined by the Committee.

- 8. At the AGM, Committee meetings or any Special General Meetings, matters shall be decided by a simple majority of votes.** In the event of a tied vote, the Chairman of the Club shall have the casting vote.
- 9. The Committee may open such bank accounts in the name of the Club** as it shall from time to time decide.
- **The Treasurer** must collect all monies received by the Club, make payments authorized by the Committee and keep accurate records of the financial affairs of the Club.
  - **All cheques** must be signed by two (2) members of the Committee.
  - **Any proposed expenditure** on bridge equipment in excess of \$400 shall be approved by members.
  - **The distribution of any surplus funds** after meeting all Club expenses shall be decided by the Committee, after considering any proposals from members at the AGM.
- 10. The Committee shall appoint an auditor** (not being a member of the Club) who shall audit the financial affairs of the Club each year and present a written report to the Committee. This report shall be submitted to the AGM.
- 11. The assets and income of the Club shall be applied solely in furtherance of its abovementioned aims** and no portion shall be distributed directly or indirectly to the members of the Club except as bona fide compensation for services rendered or expenses incurred on behalf of the Club,
- 12. The Constitution may be changed** by a majority vote of members of the Club present at an AGM or Special General Meeting where details of the proposed change have been included for discussion in the notice of such Meeting under 6(d) or 6(e) above.
- 13. In the event of the Club being dissolved,** the amount of money that remains after such dissolution and the satisfaction of all debts and liabilities shall be transferred to any charitable organization as determined by the members.